

**DUBOISTOWN BOROUGH COUNCIL MEETING
THURSDAY MAY 2, 2024
6:00 PM**

MEETING MINUTES

The General Council meeting was called to order at 6:00 pm by Harry Rogers, Council President.

Present were, Harry Rogers, Marc Drier, Kate Weaver, Patrick Melloy, Ann Marie Baker Borough Manager, Norman J Cowden, John McCormick, Michael Rodgers absent Shawn Millard, Mayor Richard Knecht, Dori Rankinen

Motion #1 was moved and seconded (John McCormick/Patrick Melloy) to approve the minutes from previous meeting April 4, 2024.

Motion #1 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick		X		X			
Patrick Melloy			X	X			
Harry Rogers				X			
Dori Rankinen							X
Mike Rodgers				X			
Norman Cowden				X			
Shawn Millard							X
Mayor Knecht							X

President Rogers – advised that council along with Borough Manager had an executive session after meeting in May to discuss potential legal matter.

Public Comment – None

The Police Report was not available by hard copy but would be distributed to council within the next couple of days. Officer reported verbally report,

Fire Department – No report available due to the date when available will forward to council.

Sewer Report – Reviewed by council.

Borough Manager Report – Report included in packet –

Property Maintenance & Building Codes Report – reviewed.

Opening of the bids for Dirt and Gravel Grant on Edgewood DSA placement.

True Grade - \$98,324.00

K Dale Sellers - \$46,071.10

G Hawbaker - \$57,428.00

Big Rock Paving - \$42,568.25

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Motion #2 was moved and seconded (Mike Rodgers/Norman Cowden) to accept bids as read for the DSA placement on Edgewood Ave Dirt and Gravel Grant.

Motion #2 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick				X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen							X
Mike Rodgers		X		X			
Norman Cowden			X	X			
Shawn Millard							X
Mayor Knecht							

Motion #3 was moved and seconded (Mike Rodgers/Norman Cowden) to accept Big Rock Bid of \$42,568.25 for Edgewood DSA Placement pending approval from engineering review.

Motion #3 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick				X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen							X
Mike Rodgers		X		X			
Norman Cowden			X	X			
Shawn Millard							X
Mayor Knecht							

Motion #4 was moved and seconded (Mike Rodgers/John McCormick) approve moving forward with the advertisement of the street cut and paving ordinance revisions with the solicitor's changes.

Motion #4 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick			X	X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen							X
Mike Rodgers		X		X			

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Norman Cowden				X			
Shawn Millard							X
Mayor Knecht							

Follow up on FCC License – manager is working with Keystone Communications to assist in getting this resolved and will update during the next meeting progress.

Motion #5 was moved and seconded (Norman Cowden/Patrick Melloy) to accept expenditures report.

Motion #5 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick				X			
Patrick Melloy			X	X			
Harry Rogers				X			
Dori Rankinen							X
Mike Rodgers				X			
Norman Cowden		X		X			
Shawn Millard							X
Mayor Knecht							

Community Events- Patrick would like to work on a Spaghetti Dinner that Council would serve to the public he will get more information and inform council of date and details.

Solicitor – Nothing to report.

Tax Collector – 238,000 has been collected and turned over to the borough 82% paid to date!

Elan City Traffic Data collection and speed signs Tabled because Shawn Millard was absent.

New Business – John McCormick wanted an update on the park improvement process. Manager advised that we were now in the same recreation plan as South Williamsport and Armstrong Township and that she would get an update from Jim Dunn on the grant that was going to be done in joint for all three municipalities in the meantime she would look at the smaller improvements that were identified and report out to council.

Patrick Melloy asked President of Council and council to consider removing Dori Rankinen from the personnel committee due to some conflicts.

Public Comment Period #2

Mr. Gordan from Valley Street asked why one of the bids for the DSA was so much higher than the others.

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Motion #6 was moved and seconded (Norman Cowden/Patrick Melloy) to adjourn at 7:00 pm

Motion #6 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick				X			
Patrick Melloy			X	X			
Harry Rogers				X			
Dori Rankinen							X
Mike Rodgers				X			
Norman Cowden		X		X			
Shawn Millard							X
Mayor Knecht							

The council did go into an executive meeting to discuss legal issues after the general meeting was adjourned.

Approved: Ann Marie Baker Date: 6/6/24

Motion: John McCormick Second: Norman Cowden Date: 6/6/24