

BOROUGH INFORMATION

Borough Name: _____ County: _____

Contact: _____

Email: _____ Phone: _____

STUDENT INFORMATION

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

High School Student College Student Graduation Year: _____

REQUIRED

School Name: _____

List up to four school activities and positions held: _____

List up to three extracurricular, volunteer, or community activities: _____

List up to three honors or awards: _____

Graduation plans (if known): _____

Why did you become a Junior Council Person? _____

Complete this form online and upload a headshot at www.boroughs.org.



THE JUNIOR COUNCIL PERSON PROGRAM



A PROGRAM OF
THE PENNSYLVANIA STATE ASSOCIATION OF BOROUGHS



THE JUNIOR COUNCIL PERSON PROGRAM

The Junior Council Person (JCP) Program provides youth in your community with an opportunity to engage in borough government and develop leadership skills. It also allows borough officials to serve as mentors to students who will be future leaders in their communities.

Wesleyville Borough, Erie County established the first JCP Program in 1999. The model has since been widely adopted by boroughs throughout the Commonwealth. The Pennsylvania State Association of Boroughs (PSAB) is committed to the success of this program and encourages participation from each of the 956 boroughs.

A JCP Program allows high school and college students the opportunity to learn critical skills including team building and collaboration, public speaking, public engagement, budgeting, and running effective meetings. It also allows the student the opportunity to deliberate on issues that are affecting his or her community.

Borough administrators or officials should consider visiting local high schools and colleges to promote the program. You may want to consider speaking at the school's career day, meeting with members of student council, or providing an interview with a student newspaper.

Additionally, you can discuss community service, class, or internship credit with the school or university. PSAB has resources available to support your visit.

Distinguished JCP Award

PSAB recognizes JCPs who have met certain criteria with a Distinguished Junior Council Person Award. A PSAB board or staff member will attend your council meeting and present a plaque in recognition of the JCP's commitment to your borough. Photos will be published in the *Borough News* magazine and on PSAB's website.

To learn more about scheduling an award presentation, visit www.boroughs.org and select "Programs," then "Junior Council Person Program," or contact Stephanie Drake, JCP Program Director, at sdrake@boroughs.org.

Junior Council Person Update

When your borough selects a Junior Council Person, please have the JCP complete the form on the reverse side and return it to PSAB. We encourage you to email a picture, preferably a headshot, as a jpg attachment, or mail a hard copy for publication in the *Borough News* magazine. Submissions may be edited for space constraints. Return the form to Stephanie Drake at sdrake@boroughs.org or by mail to 2941 North Front Street, Harrisburg, PA 17110.



Suggested JCP Program Guidelines

Here are some things to consider when implementing a JCP Program. Your borough can adopt guidelines to fit the needs of your program.

- JCPs should be a borough resident.
- Boroughs can have more than one JCP serving at a time.
- High school and college students are encouraged to apply.
- Students should write a letter of interest to borough council outlining why they want to be a JCP.
- An interview process with council members may occur if there are several applicants.
- Your borough needs to pass a resolution to participate in the program.
- Once selected, the JCP should take the "Junior Council Person Pledge."
- JCPs may be appointed to one-or two-year terms.
- Attendance should be required at monthly meetings.
- JCPs should be seated with council, participate in borough business, and observe all council rules.
- JCPs cannot vote or participate in executive session.
- Attendance at budget sessions, public hearings, and community events should be encouraged.
- JCPs can attend PSAB annual or fall conferences.
- To earn the Distinguished JCP Award, the student should serve for a minimum of six months, having attended a majority of council meetings.

Helpful Resources

Visit PSAB's website, www.boroughs.org, and select "Programs" and select "Junior Council Person Program." On this page you can find a sample resolution, JCP Pledge, enrollment brochure, Guide to Borough Government, sample press releases, and other resources.



PA State Association of Boroughs Junior Council Person Program

Christopher Cap, Executive Director
2941 North Front Street, Harrisburg, PA 17110

For More Information Contact

Stephanie Drake, JCP Program Director
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