

**DUBOISTOWN BOROUGH COUNCIL MEETING  
THURSDAY APRIL 4, 2024  
6:00 PM**

MEETING MINUTES

The General Council meeting was called to order at 6:00 pm by Harry Rogers, Council President.

Present were, Harry Rogers, Dance Drier, Kate Weaver, Mayor Richard Knecht, Patrick Melloy, Ann Marie Baker Borough Manager, Dori Rankinen, Norman J Cowden, John McCormick, Michael Rodgers absent Shawn Millard

Motion #1 was moved and seconded (John McCormick/ Norman Cowden) to approve the minutes from previous meeting March 7, 2024.

Motion #1 carries by a Unanimous Vote (6-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick		X		X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden			X	X			
Shawn Millard							X
Mayor Knecht							

President Rogers – advised that council along with Borough Manager had an executive session after meeting in March to discuss personnel matter.

Public Comment – None

Police Report UCR Report was reviewed, New Officer Introduction – Report was read by Chief Embeck

Fire Department – Report was not ready at the time of meeting.

Sewer Report – Reviewed by council.

Borough Manager Report – Report included in packet –

Property Maintenance & Building Codes Report – reviewed and Fire Inspection results for the Borough/Fire Department were conducted and passed.

Update on Cochran Ave Sewer Lateral Project – Pine Mountain will start within 2 weeks and then will be completed by end of July with Paving, curbs etc. complete by September 2024. Residents will receive a post card with this update.

Motion #2 was moved and seconded (Norman Cowden/Mike Rodgers) to accept final version of the Duboistown Park that is included in the South Side Recreation Plan

Motion #2 carries by a Unanimous Vote (6-0)

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John McCormick				X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers			X	X			
Norman Cowden		X		X			
Shawn Millard							X
Mayor Knecht							

Motion #3 was moved and seconded (John McCormick/ Dori Rankinen) the Borough of Duboistown resolves and certifies that it will provide River Valley Transit Authority local funds in the amount of \$988.87 to match state funds. Resolution 202404-01

Motion #3 carries by a Unanimous Vote (6-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick		X		X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen			X	X			
Mike Rodgers				X			
Norman Cowden				X			
Shawn Millard							X
Mayor Knecht							

Motion #4 was moved and seconded (Mike Rodgers/Norman Cowden) accept the March expenditures report.

Motion #4 carries by a Unanimous Vote (6-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick				X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers		X		X			
Norman Cowden			X	X			
Shawn Millard							X
Mayor Knecht							

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Community Events – Brunch and Bingo with the Bunny is March 24<sup>th</sup>, 2024, update was given by Patrick Melloy – was a success 100 people were in attendance. We will use the left-over supplies to do all you can eat breakfast on 20<sup>th</sup> of April - Patrick would like to do a spaghetti dinner and have council serve he suggested we look at dates and put this on the calendar.

The Fire Department is doing a food truck rally and will update more as it gets closer.

The Yard Sales will be held in May 17<sup>th</sup> & 18 forms are available to be placed in the map.

Solicitor – Working on a couple of legal issues that council has been updated in executive session. A meeting is scheduled for Armstrong.

Tax Collector – Reporting all is going well.

Elan City Traffic Data collection and speed signs Tabled because Shawn Millard was absent, and it was his topic.

Mayor – The FCC Borough License is taking up too much of his time and he is now giving it back to the Borough Manager to follow up on and get renewed.

President Rogers read the thank you card from the Senior Citizens group for the donation.

**Public Comment Period #2**

Zach Fortin 2671 Bubb Street - wanted to address the council on an issue where a public works borough employee continued to put snow on his property even though many times, he contacted the borough manager and asked for this to not happen. He advised that he also spoke with plow driver and suggested other ways to plow the snow back Bubb street as he also plows and works for Penn Dot. He advised this was not considered. He has damage done to his property and council man John McCormick did come to see the damage and spoke with him after his complaint prior that the Borough manager relayed to council.

Motion #5 was moved and seconded (Mike Rodgers/Norm Cowden) to reimburse Mr. Fortin of 2671 Bubb Street for any damage or materials needed to repair the damage from the plowing snow on his property. If he needed materials, to contact borough Manager and advise of the cost or materials needed.

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Motion #5 carries by a Unanimous Vote (6-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick				X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers		X		X			
Norman Cowden			X	X			
Shawn Millard							X
Mayor Knecht							

Motion #6 was moved and seconded (John McCormick/Mike Rodgers) to adjourn at 7:11 pm

Motion #6 carries by a Unanimous Vote (6-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick		X		X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden			X	X			
Shawn Millard							X
Mayor Knecht							

The council did go into an executive meeting to discuss personnel issues after the general meeting was adjourned.

Approved: *Cara Marie Baker* Date: *5/2/24*

Motion: *John McCormick* Second: *Patrick Melloy* Date: *5/2/24*