

DUBOISTOWN BOROUGH COUNCIL MEETING
THURSDAY April 24, 2025
4:30PM

MEETING MINUTES

The General Council meeting was called to order at 6 pm by Harry Rogers, Council President.

Present were, Harry Rogers, Marc Drier, Kate Weaver, Norman J Cowden, Dori Rankinen, John McCormick, Richard Knecht, Mike Rodgers, Ann Marie Baker Borough Manager,

Absent Patrick Melloy, Shawn Millard

Discussion on rental inspection process – Jim Emery from Central Keystone Council of Governments reviewed the process and fee structure that council approved and contracted the cog to do.

Motion #1 was moved and seconded (Norman Cowden/John McCormick) to approve the advertising of Duboistown Community Yard Sales for May 16th and 17th.

Motion #1 carries by a Vote (5-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick			X	X			
Patrick Melloy							X
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden		X		X			
Shawn Millard							X
Mayor Knecht							

Discussion on liability issues from email on 4/21/2025 to council and solicitor.

8 Issues were listed as concerns that have been discussed and given to the borough manager by fire department members, council members, trustees of fire department and members of other area fire departments. Borough Manger wanted to go over the issues that could be a liability or risk to the borough or the fire department and that could be issues for workers comp.

Each issue was discussed.

Issue of fire department members – two individuals living in the fire department was discussed.

Motion #2 was moved and seconded (Norman Cowden/Mike Rodgers) to have borough manager write up a letter of trespassing and violation of zoning to the two individuals living in the fire department with a deadline of 7 days to vacate living in the fire department. Sending a copy of the letter to Chief of Fire Department and President of Fire Department.

DUBOISTOWN BOROUGH COUNCIL MEETING
THURSDAY April 24, 2025
4:30PM

Motion #2 carries by a Vote (5-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick				X			
Patrick Melloy							X
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers			X	X			
Norman Cowden		X		X			
Shawn Millard							X
Mayor Knecht							

Issue two was a breach of security for a door that the lock was taped so that access was available to anyone going into the social hall from the fire department bay. Discussion as a safety concern for those renting the social hall to have access to the departments apparatus and also not securing the area for those renting the social hall space. Council would have an executive discussion since this was an employee performance issue and not to be discussed in open meeting. No action taken.

Issue three – Damage to wall from 2020 by fire department member has not upheld his agreement to pay the borough for the damage and has ignored any communications from the borough manager and recently certified letter came back to the borough.

Motion #3 was moved and seconded (Norman Cowden/Mike Rodgers) to send a letter to the fire department board requesting them to pay back the amount owed since they are the tenants and their member damaged the borough's property.

Motion #3 carries by a Vote (5-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick				X			
Patrick Melloy							X
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers			X	X			
Norman Cowden		X		X			
Shawn Millard							X
Mayor Knecht							

Motion #4 was moved and seconded (Norman Cowden/John McCormick) to have the borough dumpster placed under camera and have the dumpster from the Bobs Disposal that is free to the fire department moved to the gravel area. Borough will continue to pay for the social hall rental garbage and borough building garbage.

Motion #4 carries by a Vote (4-0)

DUBOISTOWN BOROUGH COUNCIL MEETING
THURSDAY April 24, 2025
4:30PM

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick			X	X			
Patrick Melloy							X
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers							X
Norman Cowden		X		X			
Shawn Millard							X
Mayor Knecht							

Discussion on concerns over the social hall contract between the committee and fire department – Borough Manager was advised that fire department voted and decided that they had concerns and were to forward over however to date nothing has been formally given to the committee.

Motion #5 was moved and seconded (Norman Cowden/Dori Rankinen) to adjourn at 5:47pm

Motion #5 carries by a Unanimous Vote (4-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick				X			
Patrick Melloy							X
Harry Rogers				X			
Dori Rankinen			X	X			
Mike Rodgers							X
Norman Cowden		X		X			
Shawn Millard							X
Mayor Knecht							

Approved: Don Marie Baber Date: May 8, 2025
 Motion: Mike Rodgers Second: John McCormick Date: May 8, 2025