DUBOISTOWN BOROUGH COUNCIL MEETING
THURSDAY JANUARY 5, 2023
6:00 PM

MEETING MINUTES

The general council meeting was held in person at Borough Meeting Room and called to order by President Michael Rodgers at 6:00 pm.

Present were Dori Rankinen, Michael Rodgers, Norman J Cowden, Shawn Millard, Kate Weaver Administrative Assistant, Harry Rogers, Marc Drier, Ann Marie Baker Borough Manager, Mayor Richard Knecht Absent: John McCormick, Jeff Kreger

Public Comment Period 1: No public comment

Motion #1 was moved and seconded (Norman Cowden/Harry Rogers) to approve previous months council meeting minutes dated December 1, 2022.

Motion #1 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2nd	Yes	No	Abstain	Absent
John McCormick							x
Jeff Kreger							x
Harry Rogers			x	X			
Dori Rankinen				x			
Mike Rodgers				x			
Norman Cowden		x		x			
Shawn Millard				x			
Mayor Knecht							

The Mayor presented a proclamation to Nate and Alan Smith two young residents in the borough of Duboistown who have show a great initiative in young people creating a business and helping the community.

Police report was read and Officer Stroup has been selected to train with a canine and South Williamsport Police will be adding the dog to the force.

Mayor is still looking for an EMA Coordinator in the meantime he is acting EMA Coordinator.

Motion #2 was moved and seconded (Shawn Millard/Norman Cowden) to approve resolution to join Central Keystone Cog.

Motion #2 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2nd	Yes	No	Abstain	Absent
John McCormick							x
Jeff Kreger							x
Harry Rogers				X			
Dori Rankinen				x			

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Mike Rodgers				x			
Norman Cowden			x	x			
Shawn Millard		x		x			
Mayor Knecht							

Dottie Mertz Tax collector reported that settlement with the county will be on 1/17/2023

Motion #3 was moved and seconded (Norman Cowden/ Dori Rankinen) to appoint Kathy Weaver as Borough Representative to Central Keystone Cog.

Motion #3 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2nd	Yes	No	Abstain	Absent
John McCormick							x
Jeff Kreger							x
Harry Rogers				X			
Dori Rankinen			x	x			
Mike Rodgers				x			
Norman Cowden		x		x			
Shawn Millard				x			
Mayor Knecht							

Holiday update was given approximately 200 kids came through and the event was a great success. Thank you to the Mayor, Council Person Shawn Millard and employees Paul McKinley and Kate Weaver for assisting the Committee with this event.

Motion #4 was moved and seconded (Norman Cowden/Harry Rogers) to approve August 4th & 5th 2023 for community yard sales in the borough.

Motion #4 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2nd	Yes	No	Abstain	Absent
John McCormick							x
Jeff Kreger							x
Harry Rogers			x	X			
Dori Rankinen				x			
Mike Rodgers				x			
Norman Cowden		x		x			
Shawn Millard				x			
Mayor Knecht							

A & N Landscaping will give borough manager a quote for a contract to do the sidewalks in the borough during snow and ice storms.

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Fee structure is to be looked at and decided on at the next meeting. Council is to look at list and determine if changes need to be made.

Dirt and Gravel Grant was closed out and we received 78,000 total back.

Backhoe is being repaired

Thank you to Armstrong township and South Williamsport Public works for assisting us with loading salt since we were not able to due to the back hoe being out for repair.

Church requested handicap spaces out front we will evaluate the location and order the signs and get them placed. We should look at developing a process for these requests.

Kate (Assistant Treasurer) will give the financials report moving forward this year to council. Financial Committee will meet quarterly with Borough Manager and Assistant Treasurer.

Penn Strategies is working with the Fire Department President and Chief and Borough Manager will be there to assist when needed to find grants for the Fire Department.

Borough Manager advised council of the Chamber events that may be beneficial for them to attend.

Motion #5 was moved and seconded (Norman Cowden/Harry Rogers) to accept expenditures of $60,386.11 general $10,040.70 Payroll, $58,723.63 Sewer liquid fuels 6921.58 total 136,072.02

Motion #5 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2nd	Yes	No	Abstain	Absent
John McCormick							X
Jeff Kreger							x
Harry Rogers			x	X			
Dori Rankinen				x			
Mike Rodgers				x			
Norman Cowden		X		x			
Shawn Millard				x			
Mayor Knecht							

Motion #6 was moved and seconded (Mike Rogers/Harry Rogers) to donate $195.00 to Wreaths Across America.

Motion #6 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2nd	Yes	No	Abstain	Absent
John McCormick							x
Jeff Kreger							x

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Harry Rogers		x		X			
Dori Rankinen				X			
Mike Rodgers				x			
Norman Cowden			x	x			
Shawn Millard				x			
Mayor Knecht							

Motion #7 was moved and seconded (Harry Rogers/Norman Cowden) to adjourn the meeting at 7:53pm.

Motion #7 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2nd	Yes	No	Abstain	Absent
John McCormick							x
Jeff Kreger							x
Harry Rogers		x		X			
Dori Rankinen				X			
Mike Rodgers				x			
Norman Cowden			x	x			
Shawn Millard				x			
Mayor Knecht							

Approved: Ann Marie Baker Date: Feb 2, 2023

Motion: John McCormick Second: Norman Cowden Date: Feb 2, 2023