

DUBOISTOWN BOROUGH PROPERTY MAINTENANCE VIOLATIONS
2651 Euclid Ave, DuBoistown PA 17702

COMPLAINT/INQUIRY FORM

Section A to be completed by person making complaint/inquiry

Section A Date: _____ Time: _____

Violation in question:

Property Owner's Address:

Complaint Name: _____ Phone _____

Address: _____

Does Complainant wish to be contacted? (Circle one) Yes or No

Section B to be completed by Borough Employee

Section B

Violation confirmed by: _____ Date: _____ Time: _____

Door Hanger placed notifying of violation: (Circle one) Yes or No

If Yes Date notified: _____

Follow Up: _____

Violation not corrected by date: _____

Date forwarded file to Codes Inspection, Inc to follow up: _____

**NOTE ALL COMPLAINT FORMS MUST BE RETURNED TO BOROUGH MANAGER
Via email at abaker@duboistownborough.org , 2651 Euclid Avenue DuBoistown
PA 17702, or placed in drop box outside of borough office.**